

**Vermilion County Conservation District  
Headquarters: Kennekuk County Park  
Danville, IL**

**RECORD OF PROCEEDINGS  
REGULAR MONTHLY MEETING OF THE  
BOARD OF TRUSTEES**

**Wednesday, January 16, 2019  
4:30 p.m.  
Environmental Education Center  
Kennekuk County Park  
Danville, IL**

President Myers called the January Regular Meeting of the Vermilion County Conservation District Board of Trustees to order and opened the meeting with the Pledge of Allegiance to the American Flag.

Roll call showed the following to be present.

Trustees Present: Jonathan A. Myers  
Randy A. Johnson  
Shelley K. McLain  
Charles B. Schroeder  
Doug R. Staske

Trustee(s) Absent: None

In attendance was Executive Director Pasquale, Associate Director of Administration and Personnel Fox, and Amy Steeples, Recording Secretary.

Staff members present included: Lara Darling and Gary Tyrl.

First order of business, agenda item number four, was the Adoption of, or Amendments to the Agenda.

President Myers asked for amendments to the agenda.

*Trustee Johnson moved to approve the agenda as presented. This was followed by a second from Trustee McLain. All in favor by acclamation, motion carried.*

Agenda item number five. Approval of the Minutes from the December 5, 2018, Regular Meeting. On page 5, sixth paragraph, President Myers asked that the motion made by Trustee Staske regarding employee residency be reworded to state that the motion died due to lack of a second.

*With no other corrections, Trustee Schroeder moved to approve the December 5, 2018, Regular Meeting Minutes as amended. This was followed by a second from Trustee Johnson. All in favor by acclamation, motion carried.*

Agenda item number five a. Approval of executive session minutes from December 5, 2018. President Myers stated that there were two executive session minutes which will be approved with one motion.

With no corrections or comments, *Trustee Johnson moved to approve the executive session minutes from December 5, 2018 as presented. This was followed by a second from Trustee Schroeder. All in favor by acclamation, motion carried.*

Item number six. Audience Comments. President Myers stated each person has a maximum of three minutes, total maximum of 30 minutes for audience comments. There were none.

Agenda item number seven, the Treasurer's Report. President Myers asked if there were any questions on items seven a through d.

With no questions or comments, *Trustee Schroeder moved to approve the Current List of Bills from December 2018 in the amount of \$5,917.77, which included check #'s 39431 - 39442; the Manual Checks for December 2018 in the amount of \$62,909.96 which included check #'s 39306 - 39312, 39335 – 39339, and 39376 – 39383; the General Journal Entries for December 31, 2018; and the December 2018 Budget Report. This was followed by a second from Trustee Johnson.*

President Myers requested a roll call vote. The results as follows:

Trustee Schroeder	-	yes
Trustee Johnson	-	yes
Trustee McLain	-	yes
Trustee Staske	-	yes
President Myers	-	yes

The vote was 5 – 0 in favor, motion carried.

Agenda item number seven e. Report on Cash and Investments. Associate Director of Administration and Personnel Fox reported that the NOW checking account balance is \$109,277; Illinois Funds Investment Pool totaled \$197,600, the Illinois Funds Money Market balance remains at \$5,200. The money market passbook account at First Farmers Bank balance is \$249,470; and Central Illinois Bank has a balance of \$48,600. The HRA has a balance of \$5,900. First Savings Bank NOW account balance remains at \$148,100. The 6 mo. CD at Iroquois Federal at 2.05% interest remains at \$250,000. The 12 mo. CD at Central Illinois Bank at 2.25% interest balance is \$100,550. The 6 mo. and 3 mo. CDs remain at \$100,000 each at First Financial Bank at 2.20% and 2.00% respectively.

The grand total of cash and investments less bond funds is \$1,223,556.28. This compares to \$1,137,818. in January of 2018.

President Myers asked if there were any questions from the trustees regarding any accounts or investments.

Trustee Staske asked if there were restrictions on the First Farmers Bank and Central Illinois Bank money market and passbook accounts; the interest rate is very different.

Associate Director of Administration and Personnel Fox responded that there are no restrictions. She has moved monies from the CIB account into the checking account, because of the low interest rate at CIB.

Agenda item number eight, Specific Items of Business to be Transacted.

Item eight a. There were no items of business to be transacted.

Agenda item nine a. VCCF Report The next VCC Foundation meeting is Friday, February 8, 2019, 9 a.m.

This concluded the VCCF Report.

Agenda item nine b. VCCD Education, Maintenance and Land Management Report. The reports were included with the Trustee's packets. There were no questions.

Agenda item nine c. Kennekuk Environmental Education Center Phase II and III Feasibility Study Committee. Trustee Staske has asked Lara Darling and VCCF Director Kevin Green if either knew of any previous feasibility studies. Neither had.

Lara added that she knew of none on how much the building would be used, interest level compared to expenses; no hardline numbers. She had only seen letters of support from Vermilion County officials.

Trustee Johnson asked if Farnsworth would have any documentation regarding a study.

President Myers answered from the time he served on the Foundation Board, he did not remember any formal study done throughout the community.

This concluded Representative Reports.

Agenda item ten: Report from the Executive Director. Executive Director Pasquale reported that the new Illini FS fuel system is operational. He provided the Trustees with a one month fuel report. This will help with tracking fuel usage. The quote from Illini FS for this was \$3,000. There has been no invoice received yet. He explained how the system worked.

He attended a meeting with Fehr Graham and IDNR to finalize plans for the IDNR section of the KRT and meet the new project manager, Roland White.

Gary Tyrl, Mike Kotcher, Jeff Lete and he fixed the water pump and did some remodeling to the men's restroom at the Kennekuk Visitor Center. It is now ADA compliant. Some upgrades were also made to the plumbing room. New ADA compliant front doors have been ordered for the Kennekuk Visitor Center.

Yesterday, Governor Pritzker signed a bill changing the way local government handles prevailing wage ordinance. Beginning 2019, the District will no longer be required to approve an annual prevailing wage ordinance each June to adopt the prevailing wage rate.

On January 12, 2019, Executive Director Pasquale closed all District parks due to the weather. This was done for the safety of District employees and to give them time to clear the roads.

There were no comments or questions.

This concluded the Report of the Executive Director.

Agenda item ten a. Report from the Director of Administration. Associate Director of Administration and Personnel Fox reported that the first day of shelter reservations for 2019 was January 2. Kennekuk and Forest Glen took about 100 reservations that day.

She is working on end of the year payroll tax reports and the annual workman's compensation audit.

January 18, Lara Darling and she will attend a Kickapoo Rail Trail Steering Committee meeting and a KRT Public Relations meeting the following week.

There were no comments or questions.

This concluded the Report of the Associate Director of Administration.

Agenda item eleven: President's and Trustee's Comments.

President Myers had no comment.

Trustee McLain had no comment.

Trustee Schroeder had no comment.

Trustee Staske had no comment.

Trustee Johnson had no comment.

With no further discussion and all business transacted, *Trustee Johnson moved to adjourn the meeting at 4:48 p.m. This was followed by a second from Trustee Staske. All in favor by acclamation.*

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Shelley McLain  
Secretary  
VCCD Board of Trustees